

To the Parents of IB1 Students

O/Ref.: GF/jl

Lausanne, June 28th, 2023

Deadlines Calendar – IB Diploma Programme

Dear Parents,

Your child is entering the first year of the International Baccalaureate (IB) cycle and we would like to take this opportunity to thank you for the trust you have placed in us.

As you probably already know, the Extended Essay, the Theory of Knowledge, the Internal Assessment Works and the CAS program (Creativity, Activity, Service) are specific to the IB diploma. In order to provide our students with the best support, we will be informing them throughout the year about the objectives of these assignments.

The Extended Essay is a large individual research paper (4,000 words) related to one of the IB subjects. It is carried out under the supervision of a teacher. The nature and amount of the internal assessment works are subject-specific. As a result, you will understand that part of the year 2023/2024 will be devoted to the preparation of these internal assessment works.

In order to make it easier for our students, we have established an internal calendar with all the deadlines that you will find attached. This schedule should allow you, dear parents, to keep track of your children's work. We thank you for your precious collaboration.

The Class Teacher, the IBDP Coordinator and all the IB Teachers are at your disposal for further information.

Yours sincerely,



Nicolas Catsicas
Managing Director
General Director



Alin Guignard
Dean of High School



Gaetan Franzini
IBDP Coordinator
IB1 Class Teacher

Appendix: Deadlines Calendar for IB1 Students 2023/2024

Calendar 2023/2024

International Baccalaureate Diploma Programme Y1

For the experimental sciences, the internal assessment takes the form of written reports on work carried out in the laboratory. Students are given one week to write their report after completing the necessary laboratory work.

The respect of deadlines and the submission of reports are imperative conditions for a student's promotion, since the Internal Assessment Papers are an integral part of the final grade obtained in the official session of the International Baccalaureate examinations. **The deadlines given below are indicative and may be modified by teachers during the year.**

Beginning of October 2023 Extended Essay: final choice of subject and supervisor, definition of topic and directions (draft outline)
CAS: submission of activity suggestions

Beginning of January 2024 CAS: work progress monitoring

End of February 2024 Extended Essay: monitoring the progress of the work with the supervisor; EE/RPPF 1st session

Mid-March 2024 Geography: handing over the 1st draft of the Fieldwork
Maths: choice of subject and research question

End of April 2024 Economics: submission of the 1st internal assessment work
CAS: work progress monitoring
Maths: submission of the plan with explanations of the main ideas
ToK: presentation of the 1st version of the exhibition

End of May 2024 Extended Essay: monitoring the progress of the work with the supervisor; EE/RPPF 2nd session
CAS: Individual meeting for work and diary progress control
History: submission of the problematic, the plan and the bibliography for the Internal Assessment work
Maths: monitoring the progress of the work (about 50% completed)

Important Reminder

The validation of the 2nd session of the Extended Essay, as well as the submission of the work mentioned above and of the diaries/forms of CAS activities are imperative conditions for the student's promotion to IB2 and his/her registration for the May 2025 exams.

End of August 2024 Extended Essay: submission of the first version
Geography: submission of the Fieldwork version 2

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